



Chairperson: Ben Klinger, Winona County
Vice Chairperson: Matt Maas, Dodge County
Recorder: Kristen Sailer, Steele County
Fiscal Agent: Interim Ben Klinger, Winona County

Location: Olmsted County EOC
January 10, 2025

Official meeting called to Order:

The meeting was called to order at 10:00 am by Matt Maas:

- Roll call completed and quorum was met.

Approve Agenda:

Matt Maas requested approval of the agenda:

- Motion to approve by Freeborn County
- Second by Mower County
- Motion passed.

Approve prior Meeting Minutes:

Matt Maas requested approval of the minutes:

- Motion to approve by Waseca County.
- Second by Freeborn County.
- Motion passed.

Financials and Grants:

Fiscal Agent Report:

- A financial report was sent out with a balance of \$92,831.14.
- Motion to approve by Olmsted County.
- Second by Mower County.
- Motion passed.

SHSP Grant Update:

- No update.
- From 06-Dec minutes: "Funds are still available. Ben will bring the total back to the next meeting and proposed projects."

Camera Trailer Repairs- 2nd Trailer:

- All repairs and maintenance were done to Winona's trailer, when it returned there were some minor electrical problems, but they were resolved right away.

Bills:

- No pending bills

Other Expenses:

- Dodge County is paying for repairs to the camera trailer, and JPB is reimbursing Dodge County.
- Invoice for internet coverage.

Old Business**Website:**

- Web site is live. All EM Directors have access to it.

Mutual Aid Agreement/ Joint Powers Board**Insurance Update:**

- Expecting an update from MCIT soon.

2025 School Safety Committee:

- No meeting has occurred.
- Some discussion about doing a Recovery Tabletop.

New Business:**Critical Response Group Presentation on SE Region Emergency Communications Board Mapping Grant:**

- A presentation of the proposed facility mapping by Joe Hanson. Joe is the Vice President of Sales for the Critical Response Group. There was a lively discussion with several questions. A summary of some of the information is at the end of these minutes.
- Matt Mass will send out a request to the counties to provide a list of facilities and the square footage of those facilities. He will summarize the results to identify which counties will not use the allotted funds and those that may need a little more.
- There was additional discussion regarding the relationship between this grant and the proposed grant to map schools. This project should not map K-12 schools. Higher education facilities (e.g. colleges) could be selected as part of this project.

SEMNDHC:

- No updates.

SC MN Healthcare Coalition:

- No updates.

HSEM Update:

- No updates.

AMEM:

- No updates

AMEM Professional Development Committee:

- No updates.

AMEM Legislative Committee:

- Drafting legislation asking for \$12M to enhance Emergency Management.
- Sponsor identified in Senate, but not the House.
- Looking for stories describing “What we’ve done” vs. “What we do”.
- Also looking for evidence of community support.

HERT Training:

- Training scheduled for 01-Feb in Goodhue County.

Surveillance Camera Trailer Updates:

- Repairs are complete.
- Send Matt your proposed dates so they can be placed on the calendar.

County/City/Tribe Updates:**Dodge County:**

- Having discussions with all schools.
- Planning to have a functional exercise in June

Rochester:

- Planning a HazMat exercise in February

Adjournment

Motion to adjourn, the meeting ended at 11:20 am.

- Motion to approve by Freeborn County.
- Second by Waseca County.
- Motion passed.

Meeting Attendees			
Name	Agency	Name	Agency
Matt Maas	Dodge County	Joe Johnson	Rice County
Sue Jahnke	Faribault County	Tom Karnauskas	Steele County
Malloree McCarthy	Goodhue County	Denise Wright	Waseca County
Jason Harmening	Fillmore County	Dusty Dienst	City of Faribault
Rich Hall	Freeborn County	John Turk	City of Rochester
Mark Olson	Houston County	Chief Jose Palaez	City of St. Charles
Tammy Stewig	Le Sueur County	Brian Becker	Rice & Steele 911
Deputy Rich Droog	Le Sueur County	Melissa Burns	Rochester-Olmsted 911
Amy Bramwell	Mower County		
Jon Jacobson	Olmsted County		
Taylor Schoenfeider	Olmsted County		

Next Meeting Date and Location:

Date	Host	Address
March 7- Regional Meeting	Olmsted County EOC	1550 50 th ST, Rochester MN

Notes from CRG Presentation

- Joe Hanson gave a PowerPoint presentation summarizing the capabilities of CRG.
 - CRG has a one-page flyer and video explaining the product. The link to this additional information will be provided.
- The deliverable will be:
 - A current layout of the interior of the facility,
 - The layout will be overlayed with a unique grid square for the facility.
 - The data can be provided in paper formats (e.g. pdf).
 - The data can be integrated with other digital applications. (e.g. CAD mapping).
 - The data can also be integrated with an app viewable on cell phones.
 - Client owns the data.
- Project process
 - Agreements will be needed with facility owners.
 - Facility owners are asked to provide any building drawings (current or not) that can be utilized as a base.
 - CRG will tour the facility to update the base drawing with the actual building layout.
 - Facility tours are normally conducted during regular business hours.
 - There are no interior views of the facility.
 - Deliverables are expected within 2 months.
- Project Cost
 - Mapping funds are being provided through a grant from the SE Region Emergency Communications Board.
 - A sum of dollars is being provided to the SE Region with each county receiving a share of the funding.
 - The basic cost to map a facility is \$0.05 per square foot (e.g. a 100,000 sq.ft. facility will cost \$5,000).
 - Basic cost includes 1 year of maintenance for any corrections or additions.
 - CRG offers an optional annual maintenance fee of \$550 per facility.
 - Facility owners not included in the grant funding may contract independently with CRG.