



**Chairperson: Ben Klinger, Winona County**  
**Vice Chairperson: Matt Maas, Dodge County**  
**Recorder: Kristen Sailer, Steele County**  
**Interim Fiscal Agent: Ben Klinger, Winona County**

**Location: City of Rochester, MN**  
**December 6, 2024**

**Official meeting call to Order:**

The meeting was called to order at 11:36 am by Chairperson, Ben Klinger:

- Roll call completed and quorum was met.

**Approve Agenda:**

Ben Klinger, Chair requested approval of the agenda:

- Motion to approve by Le Sueur County.
- Second by Olmsted County.
- Motion passed.

**Minutes:**

Ben Klinger, Chair requested approval of the minutes:

- Motion to approve by Olmsted County.
- Second by Wabasha County.
- Motion passed.

**Finance and Grants:**

No financial summaries are available, due to checks having to be signed. Ben will send out at the next meeting.

SHSP Grant funds are still available. Ben will bring the total back to the next meeting and proposed projects.

Other expenses: Camera trailer repairs totaled \$1,200 for the mast, the winch was binding, fixed levels, one hitch pin was replaced, and an oil change. Matt recommends the board look at an annual maintenance plan through ProMobile. Ben will get a quote and bring it to the next meeting.

**Old Business**

**Website:**

Kristen provided an update for the website development by Internet Connections the website is live and members were added as users, look for emails from WordPress. Each EM needs to reset their initial password upon logging in. Meeting locations and dates will be added after approval today.

**Mutual Aid Agreement/ Joint Powers Board**

**i. Insurance Update**

Southeast Minnesota Region 1 HSEM Joint Powers Board

Ben Klinger provided an update. Winona did agree to be the sponsor for the JPB to allow MCIT to add us. Ben asked for counties who have signed the agreement to send him copies so he can provide them to MCIT.

## **New Business**

**2025 Meeting Location/Dates:** Ben sent out the schedule, and all looked good to the group. Kristen will send out meeting invites.

**2025 School Safety Summit-** No meeting has occurred.

### **SEMNDHC:**

- No updates. There is a virtual SE MN DHC Coalition meeting scheduled for Dec 9, the agenda was just shared if EM's are on the distribution listing.

### **SC MN Healthcare Coalition:**

- No updates.

### **HSEM Update:**

- No updates.

### **AMEM:**

- Amy provided an update. Radar Gap group is obtaining some support from legislative representatives. Planning committee meetings will be starting for the 2025 conference. The legislative Committee will be sending out information soon for the EM funding support bill.

### **AMEM Professional Development Committee:**

- No updates.

### **AMEM Legislative Committee:**

- No updates.

### **HERT Training:**

- Upcoming training is scheduled for January 18 in Le Sueur County and February 1 in Goodhue County. Looking to add instructors if anyone has people send them to Matt Maas or Ben Klinger.

### **Surveillance Camera Trailer Updates:**

- Jon provided an update that Burton is working on a user guide/instructions and will be done by the end of the year.

### **County/City/Tribe Updates:**

**Faribault County:** Working on HMP.

**Fillmore County:** reviewing EOP, HMP update, denied IA Appeal, a formal letter of the denial from FEMA has not been received.

**Freeborn County:** EOP to the county board for county approval, the plan has transitioned too online. HMP meeting Jan 7 first formal meeting. Dealing with FEMA Recovery issues. Sheltering training completed in Dodge Co., went very well.

**Houston County:** Submitted HMP to HSEM for State review.

**Olmsted County:** opened the new building. Scheduled to host a training Feb 2025 the first hour of HazMat training.

**Goodhue County:** make up REP drill next week, working on HMP, and school reunification tasks.

**Dodge County:** FEMA DR-4797 recovery meetings, family reunification planning meeting, MCI Exercise planned for May 2025, new CAD system in dispatch.

**Waseca County:** Working on HMP, and with IT on Cyber Security.

**Mower County:** nothing to report.

**PIIC:** nothing to report, working on all the same things.

**Wabasha:** HMP sent to HSEM for State review.

**Rice County:** Rice County hosting Jan 10 the first-hour hazmat training. FEMA recovery work is still ongoing for the Dam.

**Nicollet County:** Working on HMP, and Dairy farm PPE information to make sure they have equipment.

**Blue Earth:** FEMA recovery and rapid dan dam, bridge will be taken out in January. Follow up questioning with FEMA. HMP update started. 7 buyouts for possible mitigation funding.

**Le Sueur County:** Working on a sheltering exercise with PH called Operation Snowflake.

**Winona County:** Working on HMP, and FEMA DR-4797 recovery work.

**Rochester:** Cpt. Jon Turk is moving on to a new position in January. A new dispatch center space is being added to the EOC completed by May 2025.

**Steele County:** Further HMP revisions were identified by HSEM, working on those.

**MN National Guard:** Working on Mobile field force operations meetings and training.

### **Adjournment**

Motion to adjourn, the meeting ended at 11:50 am.

- Motion to approve by Dodge County.
- Second by Le Sueur County.
- Motion passed.

Meeting Attendees			
Name	Agency	Name	Agency
Eric Weller	Blue Earth County	Amy Bramwell	Mower County
Matt Maas	Dodge County	Justin Block	Nicollet County
Sue Jahnke	Faribault County	Jon Jacobson	Olmsted County
Chris Albers	Faribault County	Kim Flanagan	PIIC
Tom Elmer	Faribault County	Kristen Sailer	Steele County
Jason Harmening	Fillmore County	Brenda Tomlinson	Wabasha County
Rich Hall	Freeborn County	Denise Wright	Waseca County
Earl Merchlewitz	Goodhue County	Ben Klinger	Winona County
Malloree McCarthy	Goodhue County	Mike Peterson	HSEM
Mark Olson	Houston County	Dusty Dienst	City of Faribault
Tammy Stewig	Le Sueur County	Brett Knapp	City of Rochester
Deputy Rich Droog	Le Sueur County	Tim Martin	MN NG JOC

**Next Meeting Date and Location:**

Date	Host	Address
January 10	Olmsted County EOC	1550 50 <sup>th</sup> ST, Rochester MN