



**Chairperson: Ben Klinger, Winona County**  
**Vice Chairperson: Matt Maas, Dodge County**  
**Recorder: Kristen Sailer, Steele County**  
**Interim Fiscal Agent: Ben Klinger, Winona County**

**Location: Steele County**  
**November 1, 2024**

#### **Official meeting call to Order:**

The meeting was called to order at 10:00 am by Chairperson, Ben Klinger:

- Roll call completed and quorum was met.

#### **Approve Agenda:**

Ben Klinger, Chair requested approval of the agenda:

- Motion to approve by Goodhue County.
- Second by Olmsted County.
- Motion passed.

#### **Minutes:**

Ben Klinger, Chair requested approval of the minutes:

- Motion to approve by Le Sueur County.
- Second by Rice County.
- Motion passed.

#### **Finance and Grants:**

Summaries were emailed out. The total account balance is \$96,774.84.

SHSP Grant funds are still available. Ben will bring the total back to the next meeting and proposed projects.

Other expenses: There is one pending bill for internet connections for the website development.

- Motion to approve by Freeborn County.
- Second by Wabasha County.
- Motion passed.

#### **Old Business**

##### **Website:**

Kristen provided an update for the website development by Internet Connections and Go Daddy. Request for approval to make the site live. Will make JPB Officers administrators.

- Motion to approve by Freeborn County.
- Second by Olmsted County.
- Motion passed.

## **Mutual Aid Agreement/ Joint Powers Board**

### **i. Insurance Update**

Ben Klinger sent out the Insurance information from MCIT. We need a sponsor to allow MCIT to add us. Winona County will check with their County to see if they would sponsor the board. Freeborn is willing to be a backup option if Winona cannot. Request to approve \$3,836 dollars a year for property and liability insurance through MCIT.

- Motion to approve by Freeborn County.
- Second by Olmsted County.
- Motion passed.

### **Electing new Fiscal Agent:**

- Recommend the fiscal agent discussion to be tabled until a fiscal agent is identified.
  - Motion by Goodhue County.
  - Second by Rice County.
  - Motion passed.

### **New Business**

**2025 School Safety Summit-** Training for next year. Ben Klinger would like a committee to be created. Rich recommends a TEEEX class on special events training. Approximately \$10,000 is available from the SHSP grant. Amy Bramwell will Chair and Denise Wright, Tammy Stewig, and Brenda Tomlinson offered to help.

**2025 Meeting Location/Dates:** Ben sent out a template schedule. Locations to be worked out by Olmsted County, City of Rochester, and Steele County.

**Replacement for Kullot on the AMEM legislative Committee,** nomination made for Ben Klinger from Winona County.

- Motion by Freeborn County.
- Second by Waseca County.
- Motion passed.

### **SEMNDHC:**

- No updates. There is a virtual SE MN DHC Coalition meeting scheduled for Dec 9, the agenda was just shared.

### **SC MN Healthcare Coalition:**

- No updates.

### **HSEM Update:**

- SUSV's map was shared. There are 4 in our region. Must request this asset through the MN Duty Officer.
- An appeal was submitted for Olmsted and Goodhue Counties for FEMA IA.
- Winona and Dodge County were added for FEMA PA.
- Meetings occurred this week for updates on Election support and resources.
- All Disaster Recovery Centers are now closed.
- Next HSEM Region 1 quarterly meeting is Dec 6 at the City of Rochester EOC.

### **AMEM:**

- No updates.

**AMEM Professional Development Committee:**

- No updates.

**AMEM Legislative Committee:**

- No updates.

**HERT Training:**

- Upcoming training is scheduled for January 18 in Le Sueur County and February 1 in Goodhue County. Looking to add instructors if anyone has people send them to Matt Maas and Ben Klinger.

**Surveillance Camera Trailer Updates:**

- Trailers have been used a lot. One trailer is at the vendor for repairs.
- Need an external data hard drive to transfer data. The region keeps it for 30 days and deletes it if no requests are made for the data.
- A photo reference guide is available and can be posted on the website under shared documents in the future.

**County/City/Tribe Updates:**

**Fillmore County:** Jason is the new EM. Working on the Hazard Mitigation Plan (HMP) updates and with schools on reunification planning.

**Freeborn County:** Working with FEMA on DR-4797 recovery. LTRG getting re-established.

**Olmsted County:** Moved into the new building on Oct 1. Hosting ICS 300 in March and 400 in April 2025. HMP was approved and resolutions are being passed.

**Goodhue County:** HMP was approved. Completed Reunification kits with schools. Working with FEMA staff being shuffled due to redeployments for DR-4797.

**Dodge County:** Helping with the family reunification plans, putting reunification kits together, and engaging with the schools. Schools are asking for help and support and conducting planning processes. Working on sheltering planning with public health. The County has been added to DR-4797 for PA.

**Waseca County:** Working on HMP, and FEMA DR-4797 recovery.

**Mower County:** Will be conducting a family reunification exercise at the arena in Austin. Conducted a shelter training yesterday with Human Services.

**PIIC:** nothing to report, working on all the same things.

**Wabasha:** Working on the HMP.

**Rice County:** Held a school response team meeting. Has been tasked with liaison work with SE EMS region for body camera legislation bill allowing fire and EMS funding.

**Nicollet County:** Working on HMP.

**Blue Earth:** Continuing to work with FEMA recovery staff for DR-4797 and identifying mitigation buyouts for 7 projects. The HMP plan is due in March will be requesting a year extension.

**Le Sueur:** Working on one buyout mitigation project. Conducted a TTX with a Long-Term Care facility in Le Center. Issuing the stock of supplies to local EMs. White ID badge printers for wristbands and gun scanners are available for everyone to take today. New Deputy EM Rich Droog introduced himself.

**Winona County:** Working on HMP, FEMA DR-4797 Applicant briefing for PA is on Thursday.

**Rochester:** Holding ICS 300 and 400 classes next week. Federal Medical Center is instructing. Nov 12 training invite for the EAS training and MN Broadcasters and NWS to talk through technology setup and processing for EAS messaging. The airport drill was completed with family reunification processing. NTSB can come to provide training in early spring 2025.

**Steele County:** Reunification kits are being put together to issue to the schools, and HMP revisions were resubmitted to HSEM.

### Adjournment

Motion to adjourn, the meeting ended at 10:50 am.

- Motion to approve by Dodge County.
- Second by Freeborn County.
- Motion passed.

Meeting Attendees			
Name	Agency	Name	Agency
Eric Weller	Blue Earth County	Joe Johnson	Rice County
Matt Maas	Dodge County	Kristen Sailer	Steele County
Jason Harmening	Fillmore County	Tom Karnauskas	Steele County
Rich Hall	Freeborn County	Megan Norbeck	Steele County
Earl Merchlewitz	Goodhue County	Brenda Tomlinson	Wabasha County
Tammy Stewig	Le Sueur County	Denise Wright	Waseca County
Deputy Rich Droog	Le Sueur County	Ben Klinger	Winona County
Amy Bramwell	Mower County	Brett Knapp	City of Rochester
Justin Block	Nicollet County	Mike Peterson	HSEM
Jon Jacobson	Olmsted County		
Kim Flanagan	PIIC		

### Next Meeting Date and Location:

Date	Host	Address
December 06	HSEM Quarterly Meeting @ 9:30 AM	
	City of Rochester EOC	2185 Wheelock Dr, Rochester