

Chairperson: Ben Klinger, Winona County
Vice Chairperson: Matt Maas, Dodge County
Recorder: Kristen Sailer, Steele County
Fiscal Agent: Tammy Stewig, Le Sueur County

Location: City of Rochester EOC
January 5, 2024

Official meeting call to Order:

Meeting was called to order at 10:00 am by Chairperson, Ben Klinger:

- Roll call completed and quorum was met.

Approve Agenda:

Ben Klinger, Chair requested approval of the agenda:

- Motion to approve by Olmsted County.
- Second by Goodhue County.
- Motion passed.

Minutes approved:

Ben Klinger, Chair requested approval of the previous minutes:

- Motion to approve by Freeborn County
- Second by Le Sueur County
- Motion passed.

Financials and Grants:

Fiscal Agent Report - Tammy Stewig emailed out the finance report in the amount of \$73,982.18, there are a couple of SHSP grant reimbursements to receive from the State.

- Motion to approve by Fillmore County
- Second by Freeborn County
- Motion passed.

SHSP Grant Update:

Still \$10,000 pending, working with foundation to get \$4,500 of books ordered.

No other pending bills

HERT Training: Maas/ Klinger – \$16,000 remaining, spent funding for jackets and sweatshirts.

Old Business:

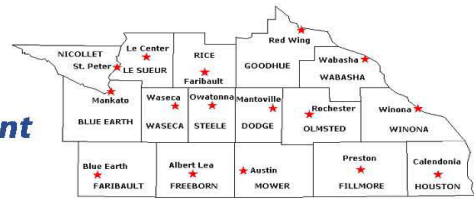
Salamandar Live Bill – at the last meeting we approved we are not going to pay the invoice.

SHSP Grant: 2023-2024 SHSP application is still pending.

New Business:

Mutual Aid and Joint Powers Agreement:

Ben Klinger, Chair stated the Mutual Aid agreement and Joint Powers agreements are from 2015, would like to form committee. Ben requested someone who can take this on and to review



the agreement and head it up. Jon Jacobson from Olmsted County offered to ask if his county attorney to see if they would be willing to review and get back to the group. Rich Hall from Freeborn County said it took 2 years to get it through the process last time because of differing opinions of attorneys. Matt Maas from Dodge County had said insurance and equipment were the obstacles in the last agreement process.

Discuss future meeting dates:

Discussion to hold or cancel February meeting.

- Motion by Olmsted County to cancel February meeting unless business items are needed to discuss.
- Second by Freeborn County
- Motion passed.

Discussion to hold or cancel July meeting.

- Motion by Dodge County to cancel July meeting unless business items are needed to discuss.
- Second by Fillmore County
- Motion passed.

Ben Klinger clarified the meeting location for Steele County is 630 Florence Avenue, Owatonna and will send out meeting date notice with updates.

School Safety Committee:

Jon Jacobson from Olmsted County stated the Autumn Ridge Church confirmed as the venue and he will email the flyer to everyone to get it out. Jon Jacobson said he assumes Hyvee will cater again as they didn't have any bad feedback about the food from last year. Matt Maas and Ben Klinger said their schools are very interested in the program and plan to attend.

SE MN DHC Updates:

Kristen Sailer from Steele County stated Mayo Clinic were denied the additional PPE purchases by MDH but approved for PAPR's. Eric stated the LTC State Warehouse if full of PPE.

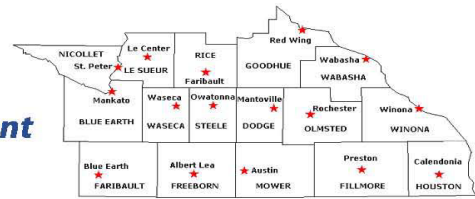
SC MN HCC Updates:

Eric Weller from Blue Earth County stated they will be holding a Communications exercise on the 18th, some things to work on with that. Hospital radio station upgrades in process, they have some money available. EMS trailers for MCI will be working to refresh supplies and the SC Healthcare Coalition is moving fiscal agents to Rivers Edge Hospital.

HSEM Updates:

Mike Peterson from Homeland Security and Emergency Management (HSEM) provided the EOC has broken ground, the EOC function and flow planning is underway. The Training Program staff is very busy, will be offering additional training to get the basic certification classes completed this year. The training program is holding classes now to get certified Instructors and the process in place for 2025 for the new basic academy. Working on the EMPG progress report guide, sent to grants staff to approve. Governor's Conf is Feb 6-7, pre-registration is needed for the pre-training and post-training. Regional meetings will be deleted and re-sent because of email distribution list.

Earl Merchlewitz from Goodhue County requested feedback on why the certification classes were changed to the basic academy and is frustrated trying to get training at EMI and the



process. Mike said the training staff are working on it and it will take time. Second half of 2024 will gear up to get instructors for planning in 2025 to be able to offer the basic academy classes in Minnesota.

AMEM/ Professional Development Committee/Legislative: no updates

HERT Training Updates: Ben Klinger from Winona County stated the training is full, can open up 5 more spots in each area if there is interest. April 6 in Winona at Jefferson School. The Trailer is here at the fire station today. Will plan to organize at a future date. Have a few hundred tourniquets to handout.

Surveillance Camera Trailer:

Jon Jacobson from Olmsted County brought Winona County's trailer here to take back.

County/City/Tribe Updates:

Rice County- Jennifer is retiring in 25 days.

Le Sueur County – Alliance pipeline grant purchased a light tower with generator.

Blue Earth County – Has been helping with the return of a veteran who was killed.

Olmsted County – EOC construction is underway.

Eric Weller asked if we could go back to the SHSP Grant request. If we can get something in writing. Ben Klinger explained it is a Command trailer and generator was included in the application and it was a quick turnaround.

Walk-in's: None

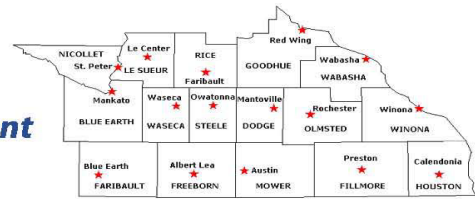
Adjournment

Meeting ended at 10:35 AM. Freeborn County motioned, Le Sueur County seconded, passed unanimously

Next Meeting Date and Location:

March 1 – HSEM Quarterly Meeting
Steele County
630 Florence Ave, Owatonna
Lower Level Conference Room 40

Meeting Attendees			
Name	Agency	Name	Agency
Eric Weller	Blue Earth County	Justin Block	Nicollet County
Matt Maas	Dodge County	Jon Jacobson	Olmsted County
Lisa Frommie	Faribault County	Taylor Schoenfelder	Olmsted County
Don Kullot	Fillmore County	Kim Flanagan	PIIC
Rich Hall	Freeborn County	Kyle Mirehouse	City of Rochester
Earl Merchlewitz	Goodhue County	Brett Knapp	City of Rochester
Malloree McCarthy	Goodhue County	Jose Pelaez	City of St. Charles
Mark Olson	Houston County	Kristen Sailer	Steele County
Mike Peterson	HSEM	Tom Karnauskas	Steele County



Tammy Stewig	Le Sueur County	Ben Klinger	Winona County
Kevin Huber	Le Sueur County		