



Chairperson: Ben Klinger, Winona County
Vice Chairperson: Matt Maas, Dodge County
Recorder: Kristen Sailer, Steele County
Fiscal Agent: Tammy Stewig, Le Sueur County

Location: Owatonna Administration Building
August 2, 2024

Official meeting call to Order:

The meeting was called to order at 10:00 am by Chairperson, Ben Klinger:

- Roll call completed and quorum was met.

Approve Agenda:

Ben Klinger, Chair requested approval of the agenda:

- Motion to approve by Goodhue County.
- Second by Olmsted County.
- Motion passed.

Minutes:

Ben Klinger, Chair requested approval of the minutes:

- Motion to approve by Le Sueur County.
- Second by Wabasha County.
- Motion passed.

Finance and Grants:

Summaries were emailed for Q2, Q3, and School Workshop

- Motion to approve by Fillmore County.
- Second by Olmsted County.
- Motion passed.

Website:

Ben briefly summarized costs for website development by Internet Connections and Go Daddy.

- Internet Connections is used by several counties and overall had lower costs.
- It was agreed to move forward with Internet Connections.
- Kristen will be asked to pursue.

Mutual Aid Agreement/Joint Powers Board:

Jennifer from the Olmsted County Attorney's Office emailed proposed changes to a draft agreement.

- Jennifer is waiting for responses regarding insurance.
- From the 07-June meeting minutes:
 - The agreement requires the board to purchase insurance. The fiscal agent would obtain the insurance.
 - The equipment is titled through the entity that houses the property and is insured.
 - Jennifer recommends the JPB should own and insurance- this is a clause in the agreement.
 - Le Sueur County as the fiscal agent should be responsible for the inventory and insurance,
- Ben will send an email requesting comments on the draft.
- Discussion, based on the comments, will be continued at the next meeting

School Safety Committee

- There was a general discussion of the event.
- Jonathon will send out a survey to participants.

SEMNDHC:

- No report

SC Healthcare Coalition:

- No report

HSEM:

- No report

AMEM:

- No report.

Professional Development Committee:

- No report

Legislative Committee:

- No report

HERT:

- Matt indicated preparations are in process for the fall and winter.

Surveillance Camera / Trailer:

- Trailers are out being used.
- Some damage is being noted during use.
- Suggestion to develop a check-out list and check-in list. Jonathon agreed to develop.
- Ben suggests each user purchase their own hard drives that can be inserted and removed for each use.
- Matt will solicit quotes to have Region 1 graphics added to the trailers.

Adjournment

The meeting ended at 11:15am.

- Motion to adjourn by Fillmore County.
- Seconded by Goodhue County.
- Motion passed.

Meeting Attendees			
Name	Agency	Name	Agency
Matt Maas	Dodge County	Jon Jacobson	Olmsted County
Dustin Dienst	City of Faribault	Joe Johnson	Rice County
Don Kullot	Fillmore County	Tom Karnauskas	Steele County
Rich Hall	Freeborn County	Brenda Tomlinson	Wabasha County
Earl Merchlewitz	Goodhue County	Denise Wright	Waseca County
Tammy Stewig	Le Sueur County	Ben Klinger	Winona County
Kevin Huber	Le Sueur County		

Next Meeting Date and Location:

Date	Host	Address
September	No Meeting	AMEM Conference
October 04	Olmsted County	2185 Wheelock Dr, Rochester
November 01	Steele County	Owatonna
December 06	HSEM Quarterly Meeting @ 9:30 AM	
	Olmsted County	2185 Wheelock Dr, Rochester