

Chairperson: Ben Klinger, Winona County
Vice Chairperson: Matt Maas, Dodge County
Recorder: Kristen Sailer, Steele County
Fiscal Agent: Tammy Stewig, Le Sueur County

Location: Olmsted County, MN
May 3, 2024

Official meeting call to Order:

Meeting was called to order at 10:00 am by Chairperson, Ben Klinger:

- Roll call completed and quorum was met.

Approve Agenda:

Ben Klinger, Chair requested approval of the agenda:

- Motion to approve by Freeborn County.
- Second by Fillmore County.
- Motion passed.

Minutes approved:

Ben Klinger, Chair requested approval of the previous minutes:

- Motion to approve by Olmsted County.
- Second by Wabasha County.
- Motion passed.

Financials and Grants:

Fiscal Agent Report – Tammy Stewig emailed out the finance report in the amount of \$95,631.26 Some expenses for I Love You Guys event through the SHSP grant.

- Motion to approve by Freeborn County
- Second by Wabasha County
- Motion passed.

SHSP Grant Update:

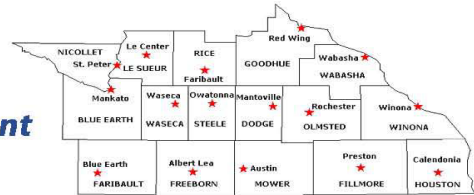
No updates

Old Business:

Mutual Aid and Joint Powers Agreement Review:

Open discussion: Jennifer from Olmsted County Attorney's Office provided a document for review. This document's purpose is to exercise powers jointly.

1. Send a copy of the by-laws
2. Open Meeting Law- send annual meeting notice to post on each county website, keep an audit of all counties and how they are posting it. This does have criminal implications on the person if not met.
3. Fiscal Agent language- Jennifer recommended not passing the checks on to multiple people, it is a liability.
 - a. Is there a contract with LeSueur County documenting the fiscal agent role? If there is a document, then it should be reviewed. Rich commented in 2015 it took a year and a half for each county to review and approve the agreement.



- b. By-laws update to not elect the fiscal agent each year, need a contract. Everyone should have access to the governing documents and secure information. Get the website up to date, bring to next meeting.
 - c. Jennifer recommended the fiscal agent should be applying for the grants and not the president.
 - d. Recommend moving the by-laws language article 6, section 4 be moved or copied to the JPB agreement.
4. Do we have insurance? No, the camera trailers are put on the county insurance of the housing jurisdiction. Add a rider when using. Jennifer will review and provide feedback on the agreement language, business, or legal rationale.
5. Titles of the trailers need to be inventoried and gathered. The JPB couldn't own equipment.
6. Section 7.2.5 never has had legal counsel or contracted attorney. Jennifer doesn't see a contract as necessary. Rich commented in the past it fell on the county who the Chair is. Jennifer said we could consider an attorney as a member of the JPB.
7. Insurance for individual board members would reside through the county they represent.
8. Section 11.3 The property section could be more robust with additional language.
9. Section 12.2 agreement automatically renews unless something happens.
10. Section 10 last paragraph when the county board changes, bring it back for review and every 5 years we will bring it back to the county board. Rich is hesitant to change language since it took so long the last time to review.

Next step, Kristen will send notes to Jennifer. Jennifer will make changes and then will send to the group for each county to review.

- Motion to approve by Olmsted County
- Second by Freeborn County
- Motion passed.

New Business: Nothing

School Safety Committee:

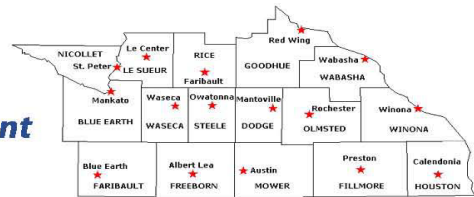
June 11-13, pushing 197 registered people. Day 1 of the exercise is full. EM's need to register who will be there. Don is working on credits for teachers. Job duties will be assigned. Reunification forms will be available for schools that we have on hand and are still available.

SE MN DHC Updates: No updates

SC MN HCC Updates: Eric Weller provided information on waiting for new grant.

HSEM Updates: Mike Peterson provided update

- Leadership is happy how we work together in Region 1 and how we use the grant funding.
- SHSP Grant applications due May 31
- EMPG cut funding 9% lower than last year, keep in mind for budget process
- Angela Packer left HSEM, State Training position is open
- Region 3 RPC position still open
- Approved for 3 new School Safety positions open, SRO positions
- ERG's available for pick up by county



AMEM/ Professional Development Committee/Legislative: no updates

Legislative Update: no updates

HERT Training Updates: Ben Klinger provided update. Winona training went very well. Could use more LE instructors. More EMS instructors too. Could be some instructor changes. HERT trailer needs to be moved. Olmsted County can take it. Ben said to remove the marking rounds. Have received 2 requests for HERT training.

Surveillance Trailer: Winona County is still working on the battery issues. Mower County is plugged in and working and in Olmsted County. Get usage requests to Matt Maas.

County/City/Tribe Updates:

Steele County:

Train derailment TTX with Union Pacific held. Rich did a great presentation. Had great reviews. Mitigation Plan returned from FEMA on items for edit, working on edits.

Goodhue County:

- Working on HM Plan
- REP Drill and Exercise coming up
- Bilsby Dam exercise as well

Red Wing: Same as Goodhue County

PIIC: Same as Goodhue County

Fillmore County: no updates

Freeborn County: Rich recommends TLSO training. Concerns with path to violence situation.

HSEM: May 16 calendar invite for EM Intelligence briefing, get on distribution

Houston County: no updates

Nicollet County: no updates

Blue Earth County: working on siren issues

Rochester: no updates

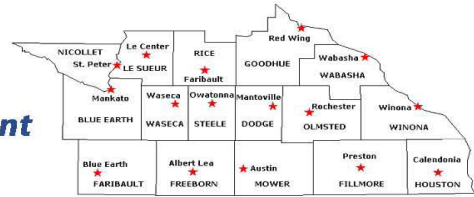
Olmsted County:

- Working on HM Plan
- MOUs with all municipalities to sign.
- Migrant surge planning meetings
- Working on TTX with IT Security Architects simulating cyber-attack to follow COOP plans

City of St. Charles: no updates

MN NG:

- MN DNR getting flight time



Cyber security team getting more time
Reaction security force training – have another 500 members trained up

Rice County: Joe started on Monday, introduced himself, has fire and EMS background

Wabasha County:
Working on HM Plan

Le Sueur County:
Working on De-escalation training
TZD school training

Winona County:
Working on train Derailment training, HazMat TTX and will lead to full scale next year
Pro Palestine protest at Winona State University

Walk-in's:
SHSP Funding ideas, send to Ben Klinger

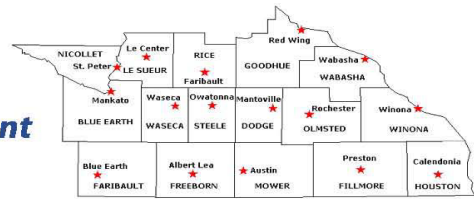
Jon Jacobson commented on Anniston training for disaster response.

New Mexico tech training was updated

Mike thanked Spencer and the Rochester Fire Department for storing the ERG's

Adjournment
Meeting ended at 11:35am. Motion to adjourn by Freeborn County, seconded by Fillmore County, unanimously passed.

Next Meeting Date and Location:
May 28 – virtual meeting to review SHSP applications – Ben will send out invite



Meeting Attendees			
Name	Agency	Name	Agency
Eric Weller	Blue Earth County	Kim Flanagan	PIIC
Jeremy Brennan	Blue Earth County	Travis Bray	City of Red Wing
Dustin Dienst	City of Faribault	Jon Bolster	Rice County
Don Kullot	Fillmore County	Joe Johnson	Rice County
Rich Hall	Freeborn County	Spencer Sweeney	City of Rochester
Earl Merchlewitz	Goodhue County	Jose Pelaez	City of St. Charles
Malloree McCarthy	Goodhue County	Kristen Sailer	Steele County
Mark Olson	Houston County	Brenda Tomlinson	Wabasha County
Mike Peterson	HSEM	Denise Wright	Waseca County
Tammy Stewig	Le Sueur County	Ben Klinger	Winona County
Justin Block	Nicollet County	Pete Brueggen	Winona County
Jon Jacobson	Olmsted County	Tim Martin	MN NG
Jennifer P	Olmsted County		